

***LIQUIDITY RISK MANAGEMENT  
& ALM POLICY***

*Approved by the Board of Directors at its meeting held on May 12, 2022*

## 1. Objective of the Policy

As the business profile of Five Star Business Finance Limited (“FSBFL/ Company”) involves constant borrowings and lending, the Company is exposed to various financial risks associated with such businesses. The financial risks to which FSBFL can be exposed to has been identified and captured as part of this policy document. The key risks identified during the risk assessment process relating to the Treasury and financial aspects of FSBFL business were:

- Liquidity Risks
- Interest Rate Risks
- Forex/Currency Risks

In order to manage these risks by way of a structured approach it is proposed to put in place a comprehensive **Financial Risk & Asset Liability Management Policy**. The objective of this policy is to lay down operating boundaries for the organisation to manage the potential risks in terms of variance in earnings and profitability due to volatility in the financial markets which may result in the above risks.

**The following points detail out the objective of the policy:**

- Providing a comprehensive and dynamic framework for identifying, measuring, monitoring, and managing all treasury related risks.
- Efficient liquidity risk management to ensure FSBFL’s ability to meet its liability obligations as they become due is sustained, not only during normal times but also during any crisis.
- Measuring interest rate sensitivity of assets and liabilities to ascertain the impact of change in interest rate on FSBFL’s liability profile.
- Recommend pricing, borrowing mix and maturity profile of both assets & liabilities consistent with the interest rate view and risk-management objectives.

## 2. Business Planning

- **Business Planning Estimate:** The Annual Business Plan for any given financial year is completed by Q4 of the previous financial year. This is to be approved by the Board of Directors. The Treasury aspects of the Business Plan will cover the following:
  - a) **Cash Flows:** The funding requirement for the period is arrived at based on the business growth, collections, repayments and expenses. The borrowings requirement is arrived at considering liability maturities and equity infusion, if any. Also taking into consideration the Capital Adequacy Ratio requirement, the extent of funding through sub-debt/ perpetual debt, as necessary, is determined. Balance borrowing is made through the various sources of borrowings available to the Company (i.e. as either bank borrowings / market borrowings / securitization / ECB etc. or mix of any of these). The process of borrowing is covered in resource mobilization/planning policy.
  - b) **Borrowing mix:** The ideal mix of short-term borrowings and long-term borrowings is arrived at considering the projected ALM. The borrowing mix is based on the ALM and

will follow the trend of asset maturities, whereby shorter tenure requirements are met through CPs, WCDL/CC & ICDs and long-term requirements are met through Term loans, NCDs, MLDs, Covered Bonds, ECB & Offshore borrowings like Masala bonds or INR bonds listed offshore etc.

- c) **Interest rate estimate:** Inputs are obtained from discussions with market makers, debt arrangers/ Treasury desk of banks on the expected interest rates for the financial year for which business plan is being prepared. Coupled with the company's financial position, rating and cost of incremental debt, the final borrowing rates are determined and business projections are built.

For existing borrowings, the prevailing rate of interest is considered irrespective of whether the borrowing is a fixed rate / floating rate borrowing. Given the interest spreads and margins of the company, increase in MCLR, etc. may not present a huge anomaly and hence it is not factored into the business plan.

- d) **Maturity profile:** The repayment amounts on account of existing borrowings are taken into consideration while drawing up the funding requirement. Likewise, the interest servicing on such borrowings is also taken into consideration.

- e) **Interest cost:** Month wise and borrowing type wise interest cost including processing fee/ arranger fee are estimated and the likely finance cost (interest cost+ processing/arranger fee) is arrived at for each month/quarter, aggregating to the financial year. The existing charges on account of processing fee/ arranger fee already paid and not yet fully amortized, are also considered.

- f) **Board Resolution and Rating Limits:** The monthly closing borrowings are also estimated from the same workings. The level of closing borrowings is compared to the overall borrowings resolution and limits applicable to each type of borrowings. The projected borrowings limits are checked against available approved limit and, if required, it would be enhanced.

- g) **Securitization cap:** The overall cap for securitization is to be estimated for the Financial year as per the Business Plan and checked for validity such as availability of assets, market appetite, liquidity, rate etc.

- **Revised Estimate:** On a quarterly basis the borrowings are updated for the actual borrowings, latest cash flows and estimation is done for the balance period. Comparison with budget is also provided. This is discussed in the monthly ALCO meetings, however, the bottoms-up business plan is generally not revisited unless there is a drastic change in the economic situation.
- **Projected ALM:** Based on the business asset growth, product segment wise maturity pattern is plotted in respective time buckets. The repayments of existing borrowings' maturities are also plotted on the respective time buckets. Plan for borrowings including borrowings mix as explained above, estimated closing borrowings and their maturity patterns are estimated. Basis

this the gaps, if any, in time buckets are ascertained and fresh borrowings mix is estimated for the proposed borrowings as per Business Plan.

### **3. Organization Structure (Liability)**

The Board of Directors of FSBFL obtains the powers for borrowings from the shareholders during the Annual General Meeting (AGM). For the rest of the treasury operations the Board of Directors is the highest approving authority. In order to facilitate operational flexibility, the Board delegates their powers with regard to treasury related authority to the various sub-committees / management team like **Business & Resource Committee** (herein after called '**BRC**'), ALCO, Managing Director, Chief Executive Officer, Chief Financial Officer, Chief Treasury Officer, Head-Treasury etc.

#### **➤ Board of Directors**

The Board of Directors will review directly or through delegated committee(s) / key managerial persons the following on a periodic basis:

- Key treasury activities like borrowings / investments and associated cost of funds / returns
- Changes in Committee or Delegation of authority for treasury activities
- Changes in treasury related policies
- Risks associated with treasury activities and mitigants thereof

#### **➤ ALCO**

Asset Liability Management Committee (ALCO) shall function under the leadership of the Managing Director and/or CEO with reporting responsibility to the Board. ALCO shall be the decision-making unit responsible for financial management relating to treasury activities. The ALCO shall be responsible for ensuring adherence to the risk limits set by the Board as well as for deciding the treasury strategy of FSBFL.

##### **a) ALCO - OBJECTIVE:**

The organization and the management should constantly monitor the amount of funds raised and take necessary approvals to ensure that the Company has the borrowing limits as per relevant sections of the Companies Act & as per regulatory guidelines.

It is imperative that the organization try and minimize its cost of funds to the maximum extent possible so that the benefit can be passed on to the borrowers in the form of lower cost loans.

##### **b) ALCO Composition: The ALCO shall be constituted as follows:**

- i. Managing Director, Chief Executive Officer, Chief Financial Officer, Chief Treasury Officer, Chief Risk Officer & Head-Treasury. Others may be invited on a need basis.
- ii. Managing Director shall be the Chairman of the Committee and in the absence of Managing Director, CEO shall Chair the meeting else the members shall elect a Chairman for the meeting.
- iii. Minimum quorum of ALCO is three members.
- iv. Chief Treasury Officer shall be the convener of the ALCO meetings. In his/her absence, the meetings shall be convened by any other member as decided by ALCO. The convener shall

assist compliance/secretarial/ALM group team to prepare the agenda, conduct the proceedings of the meetings, present the reports, record the minutes and circulate them to ALCO and the Board.

- v. Meeting frequency: The ALCO shall meet at least once every two months or at shorter intervals, if necessary.
- vi. Minutes of ALCO: The Minutes of the concluded ALCO meeting are to be circulated to the ALCO meeting participants by the convenor along with the presentation made at the meeting.

c) Roles & Responsibility:

ALCO shall be responsible for:

- i. Ensuring that the treasury management strategy is consistent with FSBFL's liquidity risk management policies including maintenance of Liquidity Risk Coverage ratio and that the policy Limits set by Board and by the regulator in this regard are adhered to.
- ii. Articulating current interest rate view of FSBFL and based on this view decide on product pricing, desired maturity profile of liabilities and also the mix of incremental assets & liabilities.
- iii. Liquidity and interest rate risk management by review of structural liquidity gap, dynamic liquidity statement and duration gap (interest rate sensitivity) statement.
- iv. Funding and capital planning: At every meeting of the ALCO the borrowings plan for the next 2/3 months are to be presented including the requirement for Tier I/ II borrowings/ capital infusion/ securitization of assets.
- v. Recommending 'cost of funds' or 'transfer price' for new products.
- vi. Forecasting and analyzing "what if scenario" and preparation of contingency plan for borrowings required, on a need basis.
- vii. Reviewing regulatory requirements having a bearing on Treasury activities (including any new regulatory requirements) and CRAR / ALM returns submitted with RBI from time to time.
- viii. Derivative products to be used for hedging of foreign currency and interest rate risk if any.

➤ **Business & Resource Committee (BRC):**

The Board has empowered the Business & Resource Committee (BRC) to approve the terms and conditions of potential sanctions from lenders. The borrowing limits across the various forms of borrowings have been approved by the Board and by the shareholders, as is required by the various regulations.

The Business & Resource Committee consists of at least three Directors of the company. As a sub-committee of the Board of Directors, the BRC reports to the Board of Directors. The BRC anchors the following treasury related activities:

- Board delegates power of borrowing to BRC. This is either held by BRC or is delegated partly to key managerial team (MD/CEO/CFO/Company Secretary etc.).
- Term loans, Non-convertible debentures, Securitization, Covered bonds transactions are approved by BRC.

➤ **Responsibilities of Chief Treasury Officer (CTO)/ Head-Treasury (HT)**

The CTO/HT will be responsible for monitoring and ensuring the following:

- Resource planning
- Optimal pricing on incremental borrowings
- Relationship building with various investor segments
- Cash flow monitoring and ensuring availability of funds
- Asset liability management
- Regulatory compliances from a Treasury perspective
- Investments
- Monitoring all treasury related risks and ensuring risk levels are within norms
- Validating MIS on treasury activities

**4. Treasury Risk Management**

FSBFL's Board or the designated Sub-Committees like BRC or ALCO shall review and monitor the management of Treasury risks and it shall decide the risk management policy and set limits for liquidity, interest rate, and foreign exchange risk.

The Treasury / Liquidity Risk Management encompasses the following principles and the approach that would be adopted by FSBFL has also been highlighted in the respective sections.

- A. Liquidity Risk Management Policy, Strategies and Practices**
- B. Liquidity Risk Measurement**
- C. Liquidity Risk Monitoring Tools - Liquidity Coverage Ratio**
- D. Management Information System (MIS)**
- E. Internal Controls**
- F. ALM & Maturity profiling**
- G. Managing Interest Rate Risk**
- H. Currency Risk**

**A. Liquidity Risk Management Policy, Strategies & Practices**

The Objective is to spell out liquidity risk tolerance levels, funding strategies, prudential limits, systems to measure & assess liquidity, stress testing, liquidity planning under alternative sources, contingent funding plan, nature & frequency of management reporting & periodic review in the assumptions used in liquidity projection.

Liquidity Management Framework is one of the most important requirements for any NBFC. It is very essential to have continuous inflow of funds which can be used for on-lending to borrowers. Liquidity management and resultant Asset-Liability Management assumes paramount importance and has a significant impact on the survival of an NBFC.

In order to ensure a sound and robust liquidity risk management system, the Board of FSBFL has framed a liquidity risk management structure / framework which ensures that it maintains sufficient

liquidity, including a cushion of unencumbered, high quality liquid assets to withstand a range of stress events, including those involving the loss or impairment of both unsecured and secured funding sources. It has spell out the entity-level liquidity risk tolerance; funding strategies; prudential limits; system for measuring, assessing and reporting/ reviewing liquidity; framework for stress testing; liquidity planning under alternative scenarios/formal contingent funding plan; nature and frequency of management reporting; periodical review of assumptions used in liquidity projection; etc.

**Key elements of the liquidity risk management framework are as under:**

i) Governance of Liquidity Risk Management

For the successful implementation of the risk management process and to demonstrate its strong commitment to integrate basic operations and strategic decision-making with risk management, FSBFL has appointed the ‘Chief Risk Officer’, in terms of requirements under circular DNBR (PD) CC. No.099/03.10.001/2018-19 dated May 16, 2019. CRO shall be involved in the process of identification, measurement and mitigation of liquidity risks. A desirable organizational set up for liquidity risk management should be as under:

a) Board of Directors

The Board shall have the overall responsibility for management of liquidity risk. The Board shall decide the strategy, policies and procedures of the FSBFL to manage liquidity risk in accordance with the liquidity risk tolerance/limits decided by it.

b) Risk Management Committee

The Risk Management Committee, which reports to the Board and consisting of an independent Director as Chairperson and other members, as needed, shall be responsible for evaluating, measuring and managing the overall risks faced by the NBFC including liquidity risk.

c) Asset-Liability Management Committee (ALCO)

The ALCO consisting of the FSBFL’s top management shall be responsible for ensuring adherence to the risk tolerance/limits set by the Board as well as implementing the liquidity risk management strategy of the NBFC.

d) Asset Liability Management (ALM) Support Group

The ALM Support Group consisting of the operating staff headed by CFO, shall be responsible for analyzing, monitoring and reporting the liquidity risk profile to the ALCO.

The existing Risk Management Committee set up by the Board has to oversee the implementation of the risk management policies approved and review ALM Support Group functioning periodically. ALM support group would consist of back office &

operating staff who shall be responsible for analyzing, monitoring and reporting the liquidity risk profile to the ALCO.

ii) Liquidity risk Tolerance

FSBFL has a sound process for identifying, measuring, monitoring and controlling liquidity risk. It clearly articulates a liquidity risk tolerance limit that is appropriate for its business strategy. These limits are dealt with later in this document.

iii) Liquidity Costs, Benefits and Risks in the Internal Pricing

During the Business plan exercise, FSBFL shall quantify liquidity costs and benefits so that the same may be incorporated in internal product pricing, performance measurement and new product approval process for all material business lines, products and activities.

iv) Off-balance Sheet Exposures and Contingent Liabilities

FSBFL adopts a process of identifying, measuring, monitoring and controlling liquidity risk which includes a robust framework for comprehensively projecting cash flows arising from assets, liabilities and off-balance sheet items over the relevant time horizon. The management of liquidity risks relating to certain off-balance sheet exposures on account of special purpose vehicles, financial derivatives, and, guarantees and commitments may be given particular importance due to the difficulties that many NBFCs have in assessing the related liquidity risks that could materialize in times of stress.

v) Funding Strategy - Diversified Funding

FSBFL has established a funding strategy that provides effective diversification in the sources and tenor of funding. It maintains an ongoing presence in its chosen funding markets and strong relationships with fund providers to promote effective diversification of funding sources. The company does not believe in over-reliance on a single source of funding. Funding strategy should also take into account, the qualitative dimension of the concentrated behavior of repayments (including put/reset options) in typical market conditions. The details of lender-wise exposures, product-wise exposures, etc. have been documented in the Resource Planning Policy.

vi) Collateral Position Management

FSBFL actively manages its collateral positions, differentiating between encumbered and unencumbered assets. It monitors the legal entity and physical location where collateral is held and how it may be mobilized in a timely manner. Further, the company ensures to have sufficient collateral to meet expected and unexpected borrowing needs and potential increases in margin requirements over different timeframes.

vii) Stress Testing

Stress testing shall form an integral part of the overall governance and liquidity risk management culture in NBFCs. FSBFL shall conduct stress tests on a need basis for a variety of short-term and



protracted NBFC-specific and market-wide stress scenarios (individually and in combination). In designing liquidity stress scenarios, the nature of the FSBFL's business, activities and vulnerabilities are taken into consideration so that the scenarios incorporate the major funding and market liquidity risks to which FSBFL is exposed.

#### viii) Contingency Funding Plan

The liquidity policy of the company, whereby an amount equivalent to at least the next 3 months' lender repayments and opex and 1 months' future disbursements is expected to be carried by the company in the form of cash/bank/liquid investments acts as a surrogate contingency plan to tide over any disruptions in the external environment of the company. This is tracked by ALCO and any reduction in the amount actually held by the company is discussed in detail at the ALCO. Applicability of LCR also acts as a cushion in times of stress. Further, the company also aims to maintain an optimal leverage which, in addition to giving significant comfort to the lenders, will also give it large headroom of assets available to be securitized, which provides comfort from a liquidity source perspective.

#### ix) Public disclosure

FSBFL shall publicly disclose information (Appendix I) on the official website of the company. Ref Pt. 07 for detailed disclosure requirements.

### **B. Liquidity Risk Measurement –**

Stock Approach (Adoption of “stock” approach to liquidity) - In addition to the measurement of structural and dynamic liquidity, FSBFL is also mandated to monitor liquidity risk based on a “stock” approach to liquidity. The monitoring shall be by way of predefined internal limits as decided by the Board for various critical ratios pertaining to liquidity risk. Indicative liquidity ratios are

- **short-term liabilities to total assets;**
- **short-term liabilities to long-term assets;**
- **commercial papers to total assets;**
- **non-convertible debentures (NCDs) (original maturity less than one year) to total assets;**
- **short-term liabilities to total liabilities;**
- **long-term assets to total assets.**

Extension of liquidity risk management principles - In addition to the liquidity risk management principles underlining extant prescriptions on key elements of ALM framework, it has been decided to extend relevant principles to cover other aspects of monitoring and measurement of liquidity risk, viz., off-balance sheet and contingent liabilities, stress testing, intra-group fund transfers, diversification of funding, collateral position management, and contingency funding plan.

### **C. Liquidity risk monitoring tools- Liquidity Coverage Ratio**

FSBFL shall adopt liquidity risk monitoring tools/metrics in order to capture strains in liquidity position, if any. Such monitoring tools shall cover -

- a) concentration of funding by counterparty/ instrument/ currency,
- b) availability of unencumbered assets that can be used as collateral for raising funds; and,
- c) certain early warning market-based indicators, such as, book-to-equity ratio, coupon on debts raised, breaches and regulatory penalties for breaches in regulatory liquidity requirements. The Board of FSBFL has put in place necessary internal monitoring mechanisms in this regard.

The ALCO has also been tasked with ensuring that the Company maintains a *minimum of 3 months' operational expenses (based upon an average of the expenses incurred in the last 12 months) and 3 months' of future lender repayments (principal + interest) in the form of HQLA investments /cash / bank balance / liquid investments*. This is to take care of any unforeseen eventuality that could arise any time. ALCO is also empowered to make changes to this liquidity construct based on company specific parameters and also keeping the overall industry / economic scenario in mind.

However, treasury department should ensure that funds for loan disbursements be provided only after ascertaining and providing for the loan repayments that fall due every month. In the extreme scenario of no surplus funds, treasury should decline requests for any loan disbursements.

### **Liquidity Coverage Ratio (LCR)**

- (A) All non-deposit taking NBFCs with asset size of Rs.10,000 crore and above, shall maintain a liquidity buffer in terms of LCR which will promote resilience of NBFCs to potential liquidity disruptions by ensuring that they have sufficient High Quality Liquid Asset (HQLA) to survive any acute liquidity stress scenario lasting for 30 days. The stock of HQLA to be maintained by the NBFCs shall be minimum of 100% of total net cash outflows over the next 30 calendar days.

The LCR requirement shall be binding on NBFCs from December 1, 2020 with the minimum HQLAs to be held being 50% of the LCR, progressively reaching up to the required level of 100% by December 1, 2024, as per the timeline given below:

From	December 2020	December 2021	December 2022	December 2023	December 2024
Minimum LCR	50%	60%	70%	85%	100%

- (B) All non-deposit taking NBFCs with asset size of Rs. 5,000 crore and above but less than Rs. 10,000 crores shall also maintain the required level of LCR starting December 1, 2020, as per the timeline given below:

From	December 2020	December 2021	December 2022	December 2023	December 2024
Minimum LCR	30%	50%	60%	85%	100%

**Note: The assets size of FSBFL is above 5000crs as on March 2022, and this is expected to remain less than Rs.10,000 Crores within the next 1 year. Hence the**

**applicable LCR guidelines for Five-Star would be 50% upto November 30, 2022 and 60% from December 01, 2022.**

The formula of LCR has been defined in the framework to mean:

$$= \frac{\text{Stock of High-Quality Liquid Assets (HQLAs)}}{\text{Total Net Cash Outflows over the next 30 calendar days}}$$

In simple terms, LCR represents the readily available cashflows/ cash equivalents as a proportion of the total net cash outflows over the next 30 calendar days. Ideally, the LCR should be more than 100%. The manner of computation of each of these have been elaborately discussed in the framework.

While calculating the stock of HQLA, certain items like cash, government securities and certain specified marketable securities are considered without any haircut. However, other assets, including corporate bonds, equity shares etc. are to be considered after considering haircuts ranging from 15% – 50%.

In the denominator, the net of cash outflows is to be considered, that is total cash outflows minus the specified cash inflows.

*As per the RBI framework, “Liquidity Coverage Ratio (LCR) will promote resilience of NBFCs to potential liquidity disruptions by ensuring that they have sufficient High-Quality Liquid Asset (HQLA) to survive any acute liquidity stress scenario lasting for 30 days”.*

The stress scenario for LCR intends to cover a combined idiosyncratic and market-wide shock that would result in:

- a partial loss of unsecured wholesale funding capacity.
- a partial loss of secured, short-term financing with certain collateral and counterparties.
- additional contractual outflows that would arise from a downgrade in FSBFL’s credit rating, including collateral posting requirements.
- increases in market volatilities that impact the quality of collateral or potential future exposure of derivative positions and thus require larger collateral haircuts or additional collateral or lead to other liquidity needs.
- unscheduled draws on committed but unused credit and liquidity facilities that the company has provided to its clients; and,
- the potential need for the company to buy back debt or honor non-contractual obligations in the interest of mitigating reputational risk.

High Quality Liquid Assets:

- Liquid assets comprise of high-quality assets that can be readily sold or used as collateral to obtain funds in a range of stress scenarios. They shall be unencumbered. The fundamental characteristics of HQLAs include low credit and market risk, ease and certainty of valuation, low correlation with risky assets and listing on a developed and recognized exchange market. The market related characteristics of HQLAs include active and sizeable market, presence of committed market makers, low market concentration and flight to quality (tendencies to move into these types of assets in a systemic crisis).

- Assets to be included in the computation of HQLAs are those that FSBFL is holding on the first day of the stress period. Such assets shall be valued at an amount no greater than their current market value for the purpose of computing the LCR. Depending upon the nature of assets, they have been assigned different haircuts below, which are to be applied while calculating the HQLA for the purpose of calculation of LCR. The assets and the haircuts are as under:

(I) Assets to be included as HQLA **without any haircut:**

- i. **Cash** - Cash would mean cash on hand and demand deposits with Scheduled Commercial Banks.
- ii. **Government securities**
- iii. Marketable securities issued or guaranteed by foreign sovereigns

(II) Assets to be considered for HQLA with a minimum **haircut of 15%:**

- i. Marketable securities representing claims on or claims guaranteed by sovereigns, Public Sector Entities (PSEs) or multilateral development banks that are assigned a 20% risk weight by banks under standardized approach for credit risk and provided that they are not issued by a bank/financial institution/NBFC or any of its affiliated entities.
- ii. Corporate bonds, not issued by a bank/financial institution/NBFC or any of its affiliated entities, which have been rated AA- or above by an eligible credit rating agency.
- iii. Commercial Papers not issued by a bank/PD/financial institution or any of its affiliated entities, which have a short-term rating equivalent to the long-term rating of AA- or above by an eligible credit rating agency.

(III) Assets to be considered for HQLA with a minimum **haircut of 50%:**

- i. Marketable securities representing claims on or claims guaranteed by sovereigns having risk weights higher than 20% but not higher than 50%, i.e., they should have a credit rating not lower than BBB-as prescribed for banks in India.
- ii. Common Equity Shares which satisfy all of the following conditions:
  - a) not issued by a bank/financial institution/NBFC or any of its affiliated entities.
  - b) included in NSE CNX Nifty index and/or S&P BSE Sensex index.
- iii. Corporate debt securities (including commercial paper) and the securities having usual fundamental and market related characteristics for HQLAs and meeting the following conditions:
  - a) not issued by a bank, financial institution, PD, NBFC or any of its affiliated entities.
  - b) have a long-term credit rating from an eligible credit rating agency between A+ and BBB- or in the absence of a long-term rating, a short-term rating equivalent in quality to the long-term rating.

- c) traded in large, deep and active repo or cash markets characterized by a low level of concentration; and
  - d) have a proven record as a reliable source of liquidity in the markets (repo or sale) even during stressed market conditions, i.e. a maximum decline of price not exceeding 20% or increase in haircut over a 30-day period not exceeding 20 percentage points during a relevant period of significant liquidity stress.
- iv. All assets in the stock of liquid assets must be managed as part of that pool by the FSBFL and shall be subject to the following operational requirements:
- a) must be available at all times to be converted into cash.
  - b) shall be unencumbered.
  - c) shall not be co-mingled/ used as hedges on trading position; designated as collateral or credit enhancement in structured transactions or designated to cover operational costs.
  - d) shall be managed with sole intent for use as a source of contingent funds; and,
  - e) shall be under the control of specific function/s charged with managing liquidity risk of the bank, e.g. ALCO.

(IV) FSBFL should periodically monetize a proportion of assets through repo or outright sale to test the salability of these assets and to minimize the risk of negative signaling during distribution of their liquidity needs by currency.

(V) If an eligible liquid asset becomes ineligible (e.g. due to downgrade), FSBFL will be allowed to keep the asset in their stock of liquid assets for an additional 30 calendar days in order to have sufficient time to adjust the stock / replace the asset.

### **Total net cash outflows**

A) Total net cash outflows are defined as the total expected cash outflows minus total expected cash inflows for the subsequent 30 calendar days. Considering the unique nature of the balance sheet of the FSBFL, stressed cash flows is computed by assigning a predefined stress percentage to the overall cash inflows and cash outflows. Total expected cash outflows (stressed outflows) are calculated by multiplying the outstanding balances of various categories or types of liabilities and off-balance sheet commitments by 115% (15% being the rate at which they are expected to run off further or be drawn down). Total expected cash inflows (stressed inflows) are calculated by multiplying the outstanding balances of various categories of contractual receivables by 75% (25% being the rate at which they are expected to under-flow). However, total cash inflows will be subjected to an aggregate cap of 75% of total expected cash outflows.

*In other words, total net cash outflows over the next 30 days = Stressed Outflows - Min (stressed inflows; 75% of stressed outflows).*

Items of Cash Inflows	Items of Cash Outflows
<p>a. Maturing secured lending transactions backed by HQLA</p> <p>b. Margin Lending backed by all other collateral</p> <p>c. All other assets</p> <p>d. Lines of credit – Credit or liquidity facilities or other contingent funding facilities that FSBFL holds at other institutions for its own purpose</p> <p>e. Other inflows by counterparty</p> <p>f. Net derivatives cash inflows</p> <p>g. Other contractual cash inflows (please specify as footnotes)</p>	<p>a. Deposits</p> <p>b. Unsecured wholesale Funding</p> <p>c. Secured Funding</p> <p>d. Additional requirements [(i)+(ii)+(iii)+(iv)+(v)+(vi)+(vii)+(viii)]:</p> <p>(i) Net derivative cash outflows</p> <p>(ii) Liquidity needs (e.g. collateral calls) related to financing transactions, derivatives and other contracts where ‘downgrade triggers’ up to and including a 3-notch downgrade</p> <p>(iii) Market valuation changes on derivatives transactions (largest absolute net 30-day collateral flows realized during the preceding 24 months) based on look back approach</p> <p>(iv) Increased liquidity needs related to the potential for valuation changes in collateral securing derivatives</p> <p>(v) Increased liquidity needs related to excess non-segregated collateral held that could contractually be called at any time by the counterparty</p> <p>(vi) Increased liquidity needs related to contractually required collateral on transactions for which the counterparty has not yet demanded the collateral be posted</p> <p>(vii) Increased liquidity needs related to derivative transactions that allow collateral substitution to non-HQLA assets</p> <p>(viii) Currently undrawn committed credit and liquidity facilities</p> <p>(e) Other contingent funding liabilities</p> <p>(f) Any other contractual outflows not captured elsewhere in the template.</p>

Computation of Net cash outflows:

S No.	Net Cash outflows over the 30 days period	Amount
A	Total Cash Outflows	
B	Stressed Cash Outflows (A*115%)	
C	Total Cash Inflows	
D	Stressed Cash Inflows (C*75%)	
E	Total net cash outflows over the next 30 days = Stressed Outflows (B) Less Minimum of (Stressed Inflows (D) and 75% of Stressed Outflows(B)).	

B) FSBFL should take care not to double count items, i.e., if an asset is included as part of the “stock of HQLA” (i.e., the numerator), the associated cash inflows cannot also be counted as cash inflows (i.e., part of the denominator). Where there is potential that an item could be counted in multiple outflow categories (e.g., committed liquidity facilities granted to cover debt maturing within the 30-calendar day period), FSBFL has to assume up to the maximum contractual outflow for that product.

Aspects of liquidity management

**The following would be the order of priority with respect to the funds available:**

- **Liquidity for the purpose of maintaining LCR**
- **Term loan / Debenture / Other liability repayments for the month**
- **Operational expenses provision for 3 months**
- **Any surplus left can be used for disbursement to Company borrowers.**

As stated above, in a normal scenario, the treasury department will have to ensure minimum liquidity to meet the subsequent month’s repayments to banks and financial institutions, provide buffer for 3 months’ operational expenses and have liquidity in form of CA balance, unutilized cash credits or undisbursed loan sanctions towards meeting the subsequent month’s disbursements. Any deviation will have to be signed off in advance by the CMD / CFO.

Temporary surpluses can be parked in liquid funds / fixed deposits in line with the approved Investment policy.

#### **D. Management Information System (MIS)**

FSBFL has a reliable MIS design to provide timely and forward-looking information on the liquidity position of the company and the Group to the Board and ALCO, both under normal and stress situations. It captures all sources of liquidity risk, including contingent risks and those arising from new activities, and has the ability to furnish more granular and time-sensitive information during stress events.

Some of the MIS reports are;

- i. Cash flows- all inflows/outflows with respect to liquidity
- ii. Daily LCR
- iii. Receivable statement for stock availability
- iv. Monitoring of ISIN issuances (within a cap of 12 ISIN in maturing FY)
- v. Quarterly Repayment track to avoid bulkiness in a particular quarter
- vi. Concentration risk
- vii. All in cost analysis of borrowings etc.

#### **E. Internal Controls**

FSBFL has appropriate internal controls, systems and procedures to ensure adherence to liquidity risk management policies and procedure. Management has ensured that an independent party regularly reviews and evaluates the various components of the Company’s liquidity risk management process.

## F. ALM & Maturity Profiling

- i. For measuring and managing net funding requirements, the use of a maturity ladder and calculation of cumulative surplus or deficit of funds at selected maturity dates is adopted as a standard tool. The time buckets shall be distributed as mentioned in table given under ALM.
- ii. FSBFL would be holding in their investment portfolio, securities which could be broadly classifiable as 'mandatory securities' (under obligation of law) and other 'non-mandatory securities'. In case of NBFCs not holding public deposits, all investments in securities, and in case of NBFCs holding public deposits, the surplus securities (held over and above the requirement), shall fall in the category of 'non-mandatory securities'. Alternatively, FSBFL may also follow the concept of Trading Book as per the extant prescriptions for NBFCs
- iii. Granular Maturity Buckets and Tolerance Limits: Within each time bucket, there could be mismatches depending on cash inflows and outflows. While the mismatches up to one year would be relevant since these provide early warning signals of impending liquidity problems, the main focus shall be on the short-term mismatches, viz., 1-30/31 days. **The net cumulative negative mismatches in the Statement of Structural Liquidity in the maturity buckets 1-7 days, 8-14 days, and 15-30 days shall not exceed 10%, 10% and 10% of the cumulative cash outflows in the respective time buckets.** FSBFL, however, is expected to monitor their net cumulative mismatches (running total) across all other time buckets **up to 1 year** by establishing internal prudential limits with the approval of the Board (refer pt. 8, Top Treasury risks). FSBFL has also adopted the above cumulative negative mismatch limits of 15% for their structural liquidity statement for buckets above 1yr and upto the “Above 5 years” bucket for monitoring purpose.

## G. Managing Interest Rate Risk

### i. Interest Rate Risk Identification

Interest rate risk is the risk where changes in market interest rates might adversely affect FSBFL's financial condition. FSBFL deploys its funds at fixed rates (pre-determined at the time of contract) which gets run down regularly in EMI structures. On the other hand, liabilities have varying structures that include repayment in instalments or in bullets. Thus, a mismatch arises in interest rates due to the difference in structures. While the borrowing programme for a financial year is determined at the time of budgeting, the exact mix and interest rates of borrowings at fixed and floating rates depend on market conditions and views of Treasury Department. Thus, FSBFL is exposed to interest rate risk which needs to be managed.

Interest rate risk can include any of the following:

- Repricing Risk:  
Risk arising from timing differences in the maturity (for fixed rate) and repricing (floating rate) of assets, liabilities and off-balance sheet positions.



- **Yield Curve Risk**  
Yield curve risk is the risk arising from changes in the slope of the yield curve.
- **Basis Risk**  
The risk that price changes in the underlying transaction and its hedge will not perfectly offset each other and would result into gains / losses.
- **Reinvestment Risk**  
The risk resulting from the fact that interest or dividends earned from an investment may not be able to be reinvested in such a way that they earn the same rate of return as the invested funds that generated them.
- **Embedded Option Risk**  
The risk that a change in prevailing interest rates will lead to an adverse impact on earnings or capital caused by changes in the timing of cash flows from investments. Cash flows may be received earlier than expected as a result of the exercise of options or of embedded options in financial contracts.

Changes in the underlying pricing of liabilities to the company (both incremental cost of borrowing in the period as well as borrowing cost of the company for the period) will be presented to the ALCO. Any steps related to changes in pricing of loans to customers basis this will be taken up as required once these facts are presented for review in the ALCO.

#### ii. Interest Rate Risk Measurement

The interest rate paid by Five-Star on its borrowings has an impact on its bottom line since this is one of the largest items on the expenditure side for the company. Hence, active focus on cost of borrowings & the resultant risk will be required to be maintained by the company so that the Net Interest Margin (NIM) and Spread of the company do not come under pressure.

#### **Gap Analysis (Net Interest Income Approach)**

The immediate impact of changes in the interest rates is on FSBFL's earnings through changes in the Net Interest Income (NII). A long-term impact of changes in interest rates is on FSBFL's net economic value through changes in the economic values of its assets, liabilities, and off-balance sheet positions. The interest rate risk when viewed from this perspectives is known as 'earnings perspective'. FSBFL will use a methodology to measure Interest Rate risk keeping this perspectives in mind:

Interest rate gap analysis measures mismatches between rate sensitive liabilities (RSL) and rate sensitive assets (RSA), including off-balance sheet positions for different time-buckets. An asset or liability is normally classified as rate sensitive if:

- I. Within the time interval under consideration, there is a cash flow.
- II. The interest rate resets / reprices contractually during the interval.
- III. It is contractually pre-payable or withdraw-able before the stated maturities

The gap report or The Statement of Interest Rate Sensitivity shall be generated by grouping rate sensitive assets, liabilities and off-balance sheet positions into time buckets according to residual maturity or next repricing period, whichever is earlier. The important task involved in gap analysis is determining rate sensitivity. The company will follow extant RBI guidelines to classify various items as rate sensitive/non rate sensitive for this purpose.

The cumulative gaps shall be identified in the following time-buckets:

0 to 7 days
8 to 14 days
15 days to 30 / 31 days (one month)
Over one month and upto 2 months
Over 2 months and upto 3 months
Over 3 months and upto 6 months
Over 6 months and up to 1 year

Non-sensitive

The gap reports shall indicate whether FSBFL is in a position to benefit from rising interest rates by a gap (RSL > RSA). This gap along with the impact on net interest income of change in the interest rates shall be used as a measure of interest rate sensitivity. For any time-bucket, change in net interest income (NII) is calculated by multiplying corresponding gap with the change in the interest rate.

Following prudential limits have been fixed for maximum percentage decline in NII for a given interest rate change:

#### Gap Analysis Limits

Interest Rate Change (% p.a.)	Maximum limit on PBT Volatility (%)
-1% < 0 < 1%	5%

## H. Currency Risk Management

### (a) Currency Risk Identification

Currency risk refers to the possibility that exchange rate movements may adversely impact the value of foreign currency assets or liabilities. The sources of currency risk may be both on-balance sheet and off-balance sheet positions. If the liabilities in one currency exceed the level of assets in the same currency, then the currency mismatch can add or erode value depending upon the currency movements.

FSBFL currently lends only in domestic currency and therefore does not have foreign currency denominated assets on its balance sheet. However, as part of its strategy to diversify its mix of sources of funds and to keep alternative lines of funding open, FSBFL may raise foreign currency borrowings. Repayment of interest and principal of these foreign currency borrowings would expose FSBFL to the risk of exchange rate fluctuations.

(b) Currency Risk Measurement

FSBFL would measure currency risk through Net Open Position (NOP). The Net Open Position (NOP) would be calculated based on the difference between all the outflows of a particular currency and all the inflows of the same currency. In the case of FSBFL the outflows would include the principal as well as interest components of foreign currency loans, whereas the inflows would include the hedged position in the derivative products like currency swaps, foreign exchange forwards, etc.

Since FSBFL may raise foreign currency borrowings, it might be exposed to currency risk which can be addressed by appropriate hedging strategy. ALCO shall be taking decisions on framing hedging strategy as well as proportion of hedging on immediate or prospective basis. In case, the total exposures are not fully hedged, Treasury department shall update ALCO on regular basis on the effect of volatility on the open exposure.

The hedging strategy shall be varying from taking forward foreign exchange cover to complex derivative structure. Therefore, ALCO shall be updated on risk propositions of such hedging strategies before entering of such deals. Treasury Department shall be monitoring the hedge effectiveness of such strategies for ALCO.

**Top Treasury risks**

Risk MIS report is submitted periodically to ALCO mapping the actual against the limit fixed for each risk. The details of the risks monitored are below:

Sr no	Particulars	Metrics/ Limit where applicable	Threshold* 1- CFO	Threshold 2- MD
1	Net Stable Funding Ratio: The ratio considers the Short-Term inflows divided by Short Term outflows. If the resultant number is greater than 1 it indicates more inflows in 1-year tenor.	No of times= 1 time	<1.0 time	<0.80 time
2.a	Adequacy of funds to meet committed liabilities: The amount of current balances, callable liquid investments, tied up/sanctioned and committed funding lines divided by the	Percentage 100%	<90%	<75%

Sr no	Particulars	Metrics/ Limit where applicable	Threshold* 1- CFO	Threshold 2- MD
	amount required to meet next 3 months' repayments/interest cum securitization/ bilateral assignment payout & three months of operational expenses. Higher the ratio higher the ability to meet commitment.			
2.b	Adequacy of funds for business activities: As an extension over 2.a, balance funding lines are compared to funding requirement for disbursement in next one month. This is arrived at by dividing the funding lines by 2.a + 1month potential disbursement. Higher the ratio, higher the ability to meet commitment.	Percentage 100%	<90%	<75%
3 (a)	Difference in inflows vs outflows: The net cumulative negative mismatch in the ALM statement is monitored. The cap for the net cumulative negative mismatch is 10% of the cumulative cash outflows in the time buckets up to 1 year.	Percentage Limit- (-)10%	> (-)5%	> (-)8%
3 (b)	Extn to (3 a), Net cumulative negative mismatch in any time bucket higher than 1yr upto the "Above 5 years" bucket is not more than 15%.	Percentage Limit (-15%)	>(-10%)	>(-12%)
4	Net open position in Foreign currency (USD Million equivalent): No unhedged foreign currency exposure can be carried at any point of time without specific approval from ALCO.	USD Limit-Nil		
6	Concentration risk – Single lender/ Product / Structure wise:	Percentage to total borrowings	>15% for single lender	>25% for a single lender

Sr no	Particulars	Metrics/ Limit where applicable	Threshold* 1- CFO	Threshold 2- MD
	The over-dependence on a single lender / single product of borrowings like TL/NCD/ Securitization/ ECB, will expose FSBFL to liquidity stress if the lender calls back the loan owing to any commercial reasons.		>50% for a single Product	>75% for a single Product

\*Threshold: Limits defined under the particular threshold are the escalations (to be avoided in normal course of activities) to CFO/MD as the ratio gets close to the limit and not after breaching the limit.

### **Assets Liability management framework**

### **ALM GUIDELINES**

The following ALM guidelines have been laid down based upon the policy issued by RBI through its circular DNBS (PD) CC. NO. 15/02.01/2000-01 dated June 27, 2001.

1. Capital funds	
a) Equity capital, Non-redeemable or perpetual preference capital, Reserves, Funds and Surplus	In the 'over 5 years' time-bucket.
b) Preference capital - redeemable/non-perpetual	As per the residual maturity of the shares.
2. Gifts, grants, donations and benefactions	The 'over 5 years' time-bucket. However, if such gifts, grants, etc. are tied to specific end-use, then these may be slotted in the time- bucket as per purpose/end-use specified.
3. Notes, Bonds and debentures	
a) Plain vanilla bonds/debentures	As per the residual maturity of the instruments
b) Bonds/debentures with embedded call/put options (including zero-coupon/deep discount bonds)	As per the residual period for the earliest exercise date for the embedded option.
c) Fixed rate notes	As per the residual maturity
4. Deposits:	
a) Inter Corporate Deposits	These, being institutional/wholesale deposits, should be slotted as per their residual maturity
b) Certificates of Deposit	As per the residual maturity.
5. Borrowings	
a) Term money borrowings	As per the residual maturity
b) From RBI, Govt. & others	As per the residual maturity

c) Bank borrowings in the nature of WCDL, CC etc.	Over six months and up to one year
6) Current liabilities and provisions:	
a) Sundry creditors	As per the due date or likely timing of cash outflows. A behavioral analysis could also be made to assess the trend of outflows and the amounts slotted accordingly.
b) Expenses payable (other than interest)	As per the likely time of cash outflow.
c) Advance income received, receipts from borrowers pending adjustment	In the 'over 5 years' time-bucket as these do not involve any cash outflow.
d) Interest payable on bonds/deposits	In respective time buckets as per the due date of payment.
e) Provisions for NPAs	The amount of provision may be netted out from the gross amount of the NPA portfolio and the net amount of NPAs be shown as an item under inflows in stipulated time-buckets.
f) Provision for Investments portfolio	The amount may be netted from the gross value of investments portfolio and the net investments be shown as inflow in the prescribed timeslots. In case provisions are not held security-wise, the provision may be shown on "over 5 years" time bucket.
g) Other provisions	To be bucketed as per the purpose/nature of the underlying transaction.
<b>B. Inflows</b>	
1. Cash	In 1 to 30 /31 daytime-bucket.
2. Remittance in transit	In 1 to 30 /31 daytime-bucket.
3. Balances with banks (in India only)	
a) Current account	The stipulated minimum balance be shown in 6 months to 1-year bucket. The balance in excess of the minimum balance be shown in 1 to 30-day time bucket.
b) Deposit accounts/short term deposits	As per residual maturity.
4. Investments (net of provisions)	
a) Mandatory investments	As suitable to the NBFC
b) Non-Mandatory Listed	"1 day to 30/31 days (One month)" Over one month and up to 2 months" and "Over two months and up to 3 months" buckets depending upon the defeasance period proposed by the NBFCs
c) Non-Mandatory unlisted securities (e.g. shares, etc.)	"Over 5 years"
d) Non-mandatory unlisted securities having a fixed term maturity	As per residual maturity
e) Venture capital units	In the 'over 5 year' time bucket.

5. In case Trading book is followed	
Equity shares, convertible preference shares, non-redeemable/perpetual preference shares, shares of subsidiaries/joint ventures and units in open ended mutual funds and other investments.	(i) Shares classified as "current" investments representing trading book of the NBFC may be shown in time buckets of "1 day to 30 days (One month)" "Over one month and up to 2 months" and "Over two months and up to 3 months" buckets depending upon the defeasance period proposed by the NBFCs .
	(ii) Shares classified as "long term" investments may be kept in over "5 years' time" bucket. However, the shares of the assisted units/companies acquired as part of the initial financing package, may be slotted in the relative time bucket keeping in view the pace of project implementation/time-overrun, etc., and the resultant likely timeframe for divesting such shares.
6. Advances (performing)	
a) Bill of Exchange and promissory notes discounted and rediscounted	As per the residual usance of the underlying bills.
b) Term loans (rupee loans only)	The cash inflows on account of the interest and principal of the loan may be slotted in respective time buckets as per the timing of the cash flows as stipulated in the original/revised repayment schedule.
c) Corporate loans/short term loans	As per the residual maturity
7. Non-performing loans	
(May be shown net of the provisions, interest suspense held)	
a) Sub-standard	
i) All over dues and instalments of principal falling due during the next three years	In the 3 to 5-year time-bucket.
ii) Entire principal amount due beyond the next three years	In the over 5 years' time-bucket
b) Doubtful and loss	
i) All instalments of principal falling due during the next five years as also all over dues	In the over 5-year time-bucket
ii) Entire principal amount due beyond the next five years	In the over 5-year time-bucket
8. Assets on lease	Cash flows from the lease transaction may be slotted in respective time buckets as per the timing of the cash flow.
9. Fixed assets (excluding leased assets)	In the 'over 5 year' time-bucket.
10. Other assets	
(a) Intangible assets and items not representing cash inflows.	In the 'over 5 year' time-bucket.

(b) Other items (such as accrued income, other receivables, staff loans, etc.)	In respective maturity buckets as per the timing of the cash flows.
C. Contingent liabilities	
(a) Letters of credit/guarantees (outflow through devolvement)	Based on the past trend analysis of the devolvement's vis-à-vis the outstanding amount of guarantees (net of margins held), the likely devolvement's should be estimated, and this amount could be distributed in various time buckets on judgmental basis. The assets created out of devolvement's may be shown under respective maturity buckets on the basis of probable recovery dates.
(b) Loan commitments pending disbursal (outflow)	In the respective time buckets as per the sanctioned disbursement schedule.
(c) Lines of credit committed to/by other Institutions (outflow/inflow)	As per usance of the bills to be received under the lines of credit.

### **Public disclosures and reporting management**

Public disclosure requires Information is disclosed quarterly on the official website of the company to enable market participants to make informed judgements on the liquidity position & risk Management framework.

### **LCR Disclosure Standards**

- A) FSBFL is required to disclose information on their LCR every quarter. Further, in company's annual financial statements under Notes to Accounts, starting with the financial year ending March 31, 2021, shall disclose information on LCR for all the four quarters of the relevant financial year.
- B) Data must be presented as simple averages of monthly observations over the previous quarter (i.e., the average is calculated over a period of 90 days). However, with effect from the financial year ending March 31, 2022, the simple average shall be calculated on daily observations.
- C) In addition to the disclosures required by the format given in Appendix I, FSBFL shall provide sufficient qualitative discussion (in their annual financial statements under Notes to Accounts) around the LCR to facilitate understanding of the results and data provided. For example, where significant to the LCR, FSBFL could discuss: (a) the main drivers of its LCR results and the evolution of the contribution of inputs to the LCR's calculation over time. (b) intra-period changes as well as changes over time; (c) the composition of HQLAs (d) concentration of funding sources; (e) derivative exposures and potential collateral calls; (f) currency mismatch in the LCR; (g) other inflows and outflows in the LCR calculation that are not captured in the LCR common template but which the institution considers to be relevant for its liquidity profile.



Appendix I		
LCR Disclosure Template		
(Rs.in Crore)	Total Unweighted Value (average)	Total Weighted Value (average)
High Quality Liquid Assets		
1	**Total High-Quality Liquid Assets (HQLA)	
Cash Outflows		
2	Deposits (for deposit taking companies)	
3	Unsecured wholesale funding	
4	Secured wholesale funding	
5	Additional requirements, of which	
(i)	Outflows related to derivative exposures and other collateral requirements	
(ii)	Outflows related to loss of funding on debt products	
(iii)	Credit and liquidity facilities	
6	Other contractual funding obligations	
7	Other contingent funding obligations	
8	TOTAL CASH OUTFLOWS	
Cash Inflows		
9	Secured lending	
10	Inflows from fully performing exposures	
11	Other cash inflows	
12	TOTAL CASH INFLOWS	